

**St. Mary's County Regional Airport
Airport Advisory Committee Meeting
24 March 2014 Minutes**



- I. CALL TO ORDER - Mr. LaValle called the meeting to order at 1800. A quorum was present with Mr. Bednarcik, Mr. Dan Van Orden, Mr. Anderson, Mr. Richardson, Mr. Hanson, and Mr. Adair, the alternate, were also present. Mr. Gray was excused absence. Mr. Whipple, St Mary's County Staff Advisor, was present.

Public present: Mr. Bildman, Mr. Reed, Mr. Weaver, Mr. Klapka, Mr. Dayton, Mr. Poole, Mr. Wunder, Mr. Smolek, Ms. Griffin, Mr. Fluker, Mr. Larson, Mr. Dubois and Mr. Hayes.

- II. February Minutes- Approved.

III. CHAIRMAN'S REPORT

- Annual Report update
 - Updates and Final submission briefed by Jacque LaValle.
 - Motion passed to accept with Financial updates
- Airport Rules status – AAC and Public comments collected and compiled into summary matrix for submission to the County.
- Airport Minimum Standards – AAC continues to welcome public comments.

IV. Public Comments

- AOPA comment about parachutist won favorable ruling in Fauquier County Airport.
- Private Business Owner floored complaint about unfair 3 percent tax of gross revenues against his business while other airport businesses paid flat fee. The 3 percent tax should be waived for him or all businesses must be taxed the same. Gary Whipple to research issue.

V. Department of Public Works & Transportation Report

- Airport Capital Improvement Plan (ACIP) Update
 - DPW&T working to develop final construction documents for Airport Road/TWA by June 2014
 - Lawrence Hayden Road preliminary design continues – final alignment established with concept stormwater management and sediment erosion control mostly complete. Final SEC plan needed for wetlands mitigation permit.
 - Both road projects currently in TEC review with comments back to DPW&T by mid April 2014.
- County Development Review Report (TEC March 2014)
 - TEC 1: 14-13200003, Airport Road Relocation and Extension of Taxiway A
 - TEC 2: 14-13200004, Lawrence Hayden Road Relocation
 - TEC 3: 14-13100012, Jacob Fisher Pit Phase 2
 - TEC 4: 14-12000003, Thompson Property LOTS 1-50 (Woodmore)
 - TEC 6: 14-11000007, Part of Abells Content
 - TEC 8: 14-11000009, Raum Subdivision
 - Maryland Aviation Administration (MAA) letter of 18 March 2014. The MAA determines the proposed structures (building and temporary crane) do not penetrate the imaginary surfaces of St Mary's County Regional Airport in

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accordance with COMAR 11.03.05. The proposals are not considered an obstruction and hazard to air navigation.

- Airport Operations and Maintenance
 - Received cost proposals for airport ramp improvements (Spring 2014)

VI. FBO and Leaseholder Report

- Airfield Operations Report/Updates
 - Airport expansion project received vendor inputs for services.
 - Discussion provided by SMART Avionics and Platform Systems
- New hangar project update
 - Land clearing in work and ground grading starts soon.

VII. New Business

- Review of airport rates and fees discussion. Vernon Gray to lead research and analysis of fees.

VIII. Action Items- Reviewed none.

IX. Next Meeting - The next meeting will be scheduled for Monday, 24 April 2014, 6:00 PM at the Walter F. Duke Terminal Building Conference Room. Due to holiday, the May meeting will be deferred until 23 June. The Annual Airport Inspection will be 14 June 2014.

X. ADJOURNMENT- The meeting was adjourned at 1936.

Submitted,

A handwritten signature in black ink, appearing to read "Daniel Van Orden", written over a horizontal line.

Daniel Van Orden

Secretary

Approved,

A handwritten signature in black ink, appearing to read "Jacque La Valle", written over a horizontal line.

Jacque La Valle

Chairman